

Third Party Authorization

35th ISS
David L. Lawrence Convention Center
Pittsburgh, PA
March 19-22, 2019

Discount Deadline
Monday March 4, 2019

All orders MUST have a credit card on file.

Paramount Convention Services Phone: 314-621-6677 Fax: 314-621-6416
Online ordering: www.paramountcs.com/exhibitorservices

Circle which Services are to be invoiced to the Third Party:

ALL SERVICES RENTAL FURNITURE/CARPET/ACCESSORIES
MATERIAL HANDLING (if circling this service, please fill out the Material Handling Info below")
EXHIBIT LABOR BOOTH CLEANING SIGNAGE
FLORAL OTHER _____

THIRD PARTY COMPANY INFORMATION

Exhibiting Company Name: _____ Booth # _____
Third Party Company Name: _____ Contact Name: _____
Third Party Billing Address: _____
City, State, Zip: _____
Phone: _____ Ext.: _____ Fax: _____
Contact's E-Mail: _____

The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf.

MATERIAL HANDLING INFORMATION

We, the Third Party, agree to pay for the material handling charges for the below shipments.
We also acknowledge if we do not fill out this form in full or provide incorrect information, that we as the Third Party will be responsible for any fees incurred for crediting accounts.

SIGNATURE: _____

Warehouse Show Site (circle one)
Carrier: _____ # of Pieces: _____ Estimated Weight: _____
Contents of Shipment: _____

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Contents of Shipment: _____

This form must be received by the Discount Deadline to ensure correct billing to all parties and must be sent in conjunction with Payment Policies Form.

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